

General Supplier Requirements

This document defines the minimum requirements applicable to the suppliers of *F.Ili Maris S.p.A.* and forms an integral part of the purchase orders. Acceptance of a purchase order implies acceptance of the following requirements.

1. General Requirements

1. Regulatory Compliance

Suppliers shall operate in full compliance with all applicable national and European regulations concerning product safety, environmental protection, occupational health and safety, taxation, and trade.

Valid registration with the Chamber of Commerce, or an equivalent body for foreign suppliers, is mandatory.

2. Management system

- ISO 9001 certification is preferred.
- For chemical products, oils, and paints, ISO 14001 and/or ISO 45001 certification is preferred.
- For electronic equipment, compliance with CE/UKCA/UL regulations and other mandatory certifications is required.

3. Documentation and Record Keeping

The supplier shall maintain and make available all technical and legal documentation related to the supplied products for the period required by applicable regulations.

4. Ethics and Responsibility

Compliance with fundamental ethical principles is required, including the prohibition of child labour, respect for human rights, protection of workers, fair business practices, and anti-corruption policies.

2. Category-Specific Requirements

A. Raw Materials

- Provision of Certificates of Analysis when required.
- Compliance with the technical specifications provided by the company.
- Compliance with REACH/CLP regulations.
- Proper storage and handling in accordance with the nature of the material.

B. Paints, Oils, and Chemical Products

- Up-to-date Safety Data Sheets (SDS) in accordance with REACH/CLP regulations.
- Compliant labelling.
- Compliance with VOC emission regulations, where applicable.
- Compatibility with the company's processes.

C. Electronic Equipment

- Declarations of conformity (CE, RoHS, EMC, and other applicable standards).
- Operating and maintenance manuals in the required language.
- Minimum warranty of twelve (12) months.
- Technical support and availability of spare parts.

3. Quality Requirements

- Suppliers shall promptly respond to any identified non-conformities, participate in root cause analysis, and cooperate in defining and implementing corrective and preventive actions.
- The ability to maintain stable and consistent quality over time is required.
- Proactive collaboration in the resolution of quality-related issues is required.

4. Logistics Requirements

- Packaging suitable to prevent damage during transportation.
- Deliveries in compliance with agreed terms and applicable Incoterms.
- On-time delivery: suppliers shall comply with agreed delivery dates and promptly notify any delays, proposing a revised delivery schedule.
- Clear package labelling (item code, batch/lot number, weight, quantity).
- Compliance with declared lead times.

5. Economic Requirements

- Transparent commercial terms and conditions.
- Adequate financial stability.
- Clear policies regarding price revisions, price lists, and payment terms.

6. Environmental and Sustainability Requirements

- Use of materials and processes with reduced environmental impact, where possible.
- Compliance with environmental regulations and restrictions on hazardous substances.
- Reduction of non-recyclable packaging.
- Willingness to cooperate in company sustainability programmes.

7. Audits and Monitoring

The company reserves the right to conduct audits at the supplier's premises.

In the event of non-conformities, the supplier shall implement a corrective action plan within the required timeframe.

8. Mandatory Documentation

Depending on the type of supply, the following documentation may be required:

- Company certifications
- Technical data sheets
- Safety data sheets
- Declarations of conformity
- Certificates of analysis
- User manuals
- Signed Code of Ethics
- General terms and conditions of supply

9. Order Confirmation

If the supplier does not provide a formal response to the purchase order within five (5) working days from the date of receipt, the purchase order shall be deemed accepted without amendments. All terms and conditions contained therein shall be considered tacitly confirmed, and the supplier shall be responsible for full compliance with all conditions and requirements of the purchase order.